

Memorandum of Agreement between University of Tennessee Extension and County Agricultural Extension Committee

County _____ Date: _____

We, the undersigned, members of the Agricultural Extension Committee of _____ County, do hereby recommend to University of Tennessee Extension the appointment or reappointment of _____ to serve in the respective position of _____.
(Name) (Title)
from _____ until such time as conditions shall necessitate a change. It is further understood that the _____ County government has appropriated the sum of \$ _____ for the position's base salary to be paid in equal monthly installments. The total amount billed will also include _____% of actual benefits cost.

The Committee understands that the supervision of the work of the above named agent shall be under the direction of University of Tennessee Extension, which shall furnish supervision, specialists' aid, etc. It is also agreed that should the said Committee desire a change, reasons or charges against said agent shall be set forth in writing. We further understand that the final approval of the above recommended appointment rests with and is vested in the office of the Dean, University of Tennessee Extension, and it is agreed that these representatives of _____ County, University of Tennessee Extension, and the United States Department of Agriculture shall be subject to all rules, regulations, etc., promulgated by University of Tennessee Extension and the United States Department of Agriculture.

Acknowledged:	_____ Chair
_____	_____
Regional Director	_____
_____	_____
Date	_____
_____	_____
Dean	_____
_____	_____
Date	_____

ADMF-3 (Rev. 01/20)
Programs in agriculture and natural resources, 4-H youth development, family and consumer sciences, and resource development.
University of Tennessee Institute of Agriculture, U.S. Department of Agriculture and county governments cooperating.
UT Extension provides equal opportunities in programs and employment.