

Tennessee Extension Progress Report

New and Reassigned Extension Agents and Directors The University of Tennessee Institute of Agriculture Agricultural Extension Service

Employee Name: Test R. Test	County/Area: Anderson County
Job performance is: Satisfactory Unsatisfactory	

System ID Signature Date

	Major Strengths	Major Areas Needing Improvement	Plans for Improvement (Goals)
1. Organization of work			
2. Performance of work (Quantity & Quality)			
3. Willingness to accept direction			
4. Willingness to follow-up and complete assignments			

	Major Strengths	Major Areas Needing Improvement	Plans for Improvement (Goals)
5. Ability and willingness to relate to co-workers and a broad range of Extension clientele			
6. Work habits			
7. Job initiative			
8. Compliance of work with Civil Rights, Affirmative Action, E E O and other organizational policies			