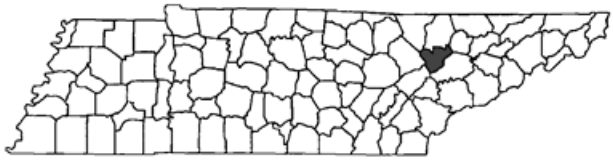
UTIA CAREER OPPORTUNITY

POSITION INFORMATION

Position # X2330 – Anderson County

Title: **Extension Agent**
Program Area: **4-H Youth Development**
Clientele Served: **4-H Youth**
Headquarters: **Clinton, TN**



Screening of applicants' credentials will begin immediately and will continue until the position is filled.

Date Issued: 05/01/2023

Effective Date: 09/01/2023

SALARY
Commensurate with training and experience. This position is funded jointly by UT Extension and Anderson County. Anderson County Government funds 45% of the position salary and benefits costs.

BENEFITS
Group hospitalization and life insurance; State Retirement; Workers' Compensation; sick and annual leave; numerous University of Tennessee and state benefits programs, including liberal time off for holidays, and longevity pay after three years of service; reimbursement for official travel.

RESPONSIBILITIES:
- Plans, executes, and evaluates 4-H Youth Development (100%) educational programs.
- Implements, evaluates, and reports 4-H Youth Development Programs related to organization, leadership, recognition, sponsorship, etc.
- Assumes responsibility for all youth projects, activities, shows, events, and committees.
- Secures and trains volunteer leaders and serves as an educational resource for educational youth programs within the county.
- Responsible to the County Extension Director and must keep current on the latest research information in youth development.
- Provides leadership for a program of activities that meets the needs of all eligible clientele regardless of race, color, national origin, sex, age, disability, religion, or veteran status.
- Assume other duties as assigned.

NEW APPLICANTS

REQUIREMENTS:
- Bachelor's degree in Agriculture, Family and Consumer Sciences or a field related to Education and/or youth development is required. All applicants graduating prior to position start date are welcome to apply.
- Applicants must have either a minimum cumulative grade point average of 2.7 on a 4.0 point scale, a minimum of 3.0 during their senior year of undergraduate study, or must have earned a Master's degree. Preference will be given to applicants with a MS Degree, and/or work experience in a related field.
- A complete application package will include a 1) letter of interest, 2) a resume or curriculum vitae, 3) and official or unofficial transcripts showing degree(s) conferred.

Please apply online by clicking this link: Apply for Extension Educator Positions

UT Extension
212 D Morgan Hall
Knoxville TN 37996-4525
Phone: (865) 974-7245
Fax: (865) 974-0882
E-mail: UTExtensionPersonnel@utk.edu
Web Site: http://utextension.tennessee.edu

TENNESSEE AGENT TRANSFER REQUESTS

REQUIREMENTS
Request for transfer/reassignment may be approved if applicant:
- has normally been employed with Extension in their current location a minimum of eighteen (18) months;
- has a performance rating of satisfactory or above for the previous eighteen (18) months; and
- training appropriate for the assignment.
- Attach a complete application package which includes a 1) letter of interest, 2) a resume or curriculum vitae, 3) and official or unofficial transcripts showing degree(s) conferred.

Please complete an internal/transfer application online by clicking the link: Internal/transfer Application

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, religion, sex, marital status, parental status, sexual orientation, gender identity, national origin, disability, age, genetic information, veteran status, or any other characteristic protected by federal or state law. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 Melrose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.