

<b>POSITION X2404</b>	Extension Assistant
<b>LOCATION</b>	The University of Tennessee, Institute of Agriculture, Extension, Department of Plant Sciences
<b>EFFECTIVE DATE</b>	Screening of applicants will begin immediately and will continue until the position is filled.

#### **SALARY AND BENEFITS**

Salary is commensurate with training and experience. This is a grant-funded, regular position with benefits that is expected to last approximately 18 months. Continued employment is contingent upon performance and funding. Additional funding will be sought to continue the position beyond the stated period. Benefits include group hospitalization and life insurance; State Employees Retirement; Workers' Compensation; sick and annual leave; numerous University of Tennessee and state benefits programs, including liberal time off for holidays and longevity pay after three years of service; reimbursement for official travel.

#### **JOB DESCRIPTION**

Provide day-to-day support for sustainable ornamental plant production extension and applied research program. Support includes coordinating nursery producer workshops, online programming, and field-based demonstrations with nursery producers in Middle Tennessee. Central topics include plant water use efficiency and water resource risk management through enhanced irrigation technology; evaluating laser-guided and other spray technology to reduce pesticide use and reduce worker and environmental risk; and general sustainable plant production. More information about the program can be viewed at:

<https://plantsciences.tennessee.edu/sustainable-nursery-crop-and-landscape-management/>

#### **RESPONSIBILITIES**

- Confer with the extension specialist on extension objectives and oversee day-to-day extension program planning, preparing, conducting and evaluating
- Under the supervision of the specialist, develop and maintain extension demonstrations and applied research plots, collect data, photograph demonstrations, and summarize outcomes into a format useful to the nursery crop industry
- Revise, develop distance learning modules
- Work with the specialist to manage funded projects, including reporting and recordkeeping
- Supervise undergraduate students
- Contribute to report/proceedings/manuscript preparation

#### **QUALIFICATIONS**

Required:

- Bachelor's degree in plant sciences, entomology, plant pathology, biosystems engineering, biology, or a related field is required. A master's degree is preferred.
- Must have 2 years applied research experience or extension assistant experience

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 McRose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.

- Must have a valid U.S. driver license at time of application
- Must be reliable and flexible. Care for plants, time-sensitive data collection and other responsibilities may necessitate limited weekend and holiday responsibilities; occasional overnight travel required
- This position has a substantial field component. Must be able to work long hours away from campus in a range of outdoor weather conditions.
- Must have the ability to apply sound judgment, represent the University positively, work independently, communicate, and collaborate effectively
- Must be well-organized, including preparation for off-campus projects, have the ability to plan ahead, and be able to manage and prioritize responsibilities for multiple projects
- Must be able to effectively communicate in English, orally and in writing
- Experience with sensors, data loggers, SAS or R, and/or computer programming highly desirable, but not required

**TO APPLY:**

Please apply online by clicking this link: [External Applicants](#) [Internal Applicants](#)

Submit a complete application packet which includes a 1) letter of interest, 2) a resume or curriculum vitae which includes phone and email contact information for 4 reference, 3) and official or unofficial transcripts showing degree(s) conferred.

Contact: For additional information, please contact

Dr. Amy Fulcher

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Web Site: <http://utextension.tennessee.edu>

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