

POSITION X2405 Tennessee Extension Internship Program: UT Extension Minority Internship

LOCATION The intern will be assigned to a Tennessee county Extension office for the entire 10 weeks of the Internship. The intern's preferred counties will be considered in placement. Interns will participate in an orientation in Knoxville to familiarize them with Tennessee Extension Programs and a presentation day in Knoxville to present a summary of their summer internship experience.

EFFECTIVE DATE May 22, 2024 to July 31, 2024

SALARY AND BENEFITS

\$6,840 (gross) for the 10-week internship is provided for each intern. Mileage reimbursement will be provided for travel to and from orientation and the final presentation day in Knoxville. Housing or housing allowance is not provided.

JOB DESCRIPTION

The internship provides students from historically underrepresented racial and ethnic groups an opportunity to link classroom learning and campus leadership experiences with professional work experience. Interns will gain hands-on work experience while exploring a career in Extension. Interns will study, observe, and participate in a county Extension program under the direction and supervision of experienced Extension Agents.

Responsibilities include:

- Plan, prepare, and implement research-based educational programs in Extension subject matter areas (family & consumer sciences, agriculture & natural resources, or 4-H youth development), under the supervision of an Extension Agent.
- Complete an internship e-portfolio and an educational project.
- Present a report of the internship experience at the end of the program.
- This position requires travel connected with official duties within the assigned county and participation in occasional out-of-county events.
- This position requires participation in some evening and weekend events that occur outside of normal business hours.

REQUIREMENTS

- Must be considered to be a member of a racial or ethnic minority group.
- Must be enrolled in a college of agriculture, family and consumer sciences, education, or related major.
- Must be a sophomore, junior, or senior by the time of the internship start date, with a minimum cumulative GPA of 2.7 (4.0 scale), or be a current graduate student.
- Should be considering Extension as a future employment option.
- Must reside within a reasonable commuting distance of the assigned county. Applicants will provide county placement preferences on the required application addendum.
- Must have reliable transportation to and from work.
- While all eligible applicants will be considered, preference will be given to undergraduate students presently enrolled in a Tennessee university or who are residents of Tennessee.

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 McRose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.

For best consideration, applications should be submitted by **February 29, 2024**. *Applications received after this date will be reviewed until positions are filled. Successful applicants will be notified no later than May 1, 2024.*

APPLICATION REQUIREMENTS:

- [Complete Online Application](#)
- Attach Resume and Transcript to Online Application
- Complete Application Addendum and attach to online application. <https://eesd.tennessee.edu/wp-content/uploads/sites/242/2023/12/2024-TN-Extension-Internship-Program-Addendum-County-Based.pdf>

Inquiries may be made to:

Department of Extension Evaluation and Staff
Development 2621 Morgan Circle - Room 212-D
Morgan Hall
The University of Tennessee
Knoxville, Tennessee 37996
Phone: 865-974-7245 Fax: 865-974-0882

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