

POSITION X2411

Tennessee Extension Internship Program: ANR/CED Agricultural Leadership, Education and Communications (ALEC) Department

10-week Summer Internship

LOCATION

The student will work in the ALEC department, Knoxville, TN at the University of Tennessee. Prior to starting the internship, interns will participate in a day-long orientation to familiarize them with Tennessee Extension Programs in ANR.

EFFECTIVE DATE

May 22 – July 31, 2024

SALARY AND BENEFITS

A stipend in the amount of \$6,840 for the 10-week internship is provided for each intern. As with any position, it is expected that an intern is able to get to and from work each day. Generally, interns ride with Extension agents during significant work-related travel and therefore do not receive a travel budget allotment.

JOB DESCRIPTION

Intern will work directly with the Extension Teaching & Learning Specialist for UT Extension to develop curriculum for youth related agriculture and natural resources projects. This process will include:

- Brainstorming developmentally appropriate educational activities for grant funded projects and youth-based Extension programs
- Creation of print and digital educational materials
- Collaborating with state-wide Extension Specialists, county Extension agents, and other subject matter experts

REQUIREMENTS

- Candidate must be enrolled in a college of agriculture, natural resources, environmental science, education, or closely related major.
- Should have completed at least 50 percent of the required course work for the Bachelor's degree with a cumulative GPA of 2.7 (on a 4.0 scale) or higher and has at least one more semester to complete after the summer internship has ended. Preference will be given to students presently enrolled in the University of Tennessee, Tennessee State University, any other university or college in Tennessee, or to a student resident of Tennessee enrolled elsewhere. Preference will also be given to those with Extension experience (i.e. former 4-H member, etc.). However, all eligible applicants will be considered.
- Must reside in, or live within a reasonable commuting distance of the assigned location. Housing not provided.
- Must have own transportation to and from work.
- Must present a written and oral report of the project accomplishments and training experience at the end of the internship.

For best consideration, applications for the internship should be submitted by **February 29, 2024**. *Applications received after this date will be reviewed if all slots have not been filled.*

Applicants may be interviewed. Successful applicants will be notified by March 1, 2024.

Apply on-line at: https://ut.taleo.net/careersection/ut_knoxville/jobsearch.ftl?lang=en

APPLICATION REQUIREMENTS:

- [Complete Online Application](#)
- Attach Resume to Online Application
- Attach Transcript to Online Application
- [Attach Completed Addendum to Online Application \(https://extension.tennessee.edu/eesd/Pages/SummerInterns.aspx\)](https://extension.tennessee.edu/eesd/Pages/SummerInterns.aspx)

Inquiries may be made to:

Dr. Jennifer Richards

Jennifer.richards@utk.edu

865-946-1089

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 McRose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.