Tennessee Extension Internship Program: ANR/CED Agricultural Leadership, Education and Communications (ALEC) Department

10-week Summer Internship

LOCATION
The student will work in the ALEC department, Knoxville, TN at the University of Tennessee. Prior to starting the internship, interns will participate in a day-long orientation to familiarize them with Tennessee Extension Programs in ANR.

EFFECTIVE DATE
May 22 – July 31, 2024

SALARY AND BENEFITS
A stipend in the amount of $6,840 for the 10-week internship is provided for each intern. As with any position, it is expected that an intern is able to get to and from work each day. Generally, interns ride with Extension agents during significant work-related travel and therefore do not receive a travel budget allotment.

JOB DESCRIPTION
Intern will work directly with the Extension Teaching & Learning Specialist for UT Extension to develop curriculum for youth related agriculture and natural resources projects. This process will include:

- Brainstorming developmentally appropriate educational activities for grant funded projects and youth-based Extension programs
- Creation of print and digital educational materials
- Collaborating with state-wide Extension Specialists, county Extension agents, and other subject matter experts

REQUIREMENTS
• Candidate must be enrolled in a college of agriculture, natural resources, environmental science, education, or closely related major.
• Should have completed at least 50 percent of the required course work for the Bachelor's degree with a cumulative GPA of 2.7 (on a 4.0 scale) or higher and has at least one more semester to complete after the summer internship has ended. Preference will be given to students presently enrolled in the University of Tennessee, Tennessee State University, any other university or college in Tennessee, or to a student resident of Tennessee enrolled elsewhere. Preference will also be given to those with Extension experience (i.e. former 4-H member, etc.). However, all eligible applicants will be considered.
• Must reside in, or live within a reasonable commuting distance of the assigned location. Housing not provided.
• Must have own transportation to and from work.
• Must present a written and oral report of the project accomplishments and training experience at the end of the internship.

For best consideration, applications for the internship should be submitted by February 29, 2024. Applications received after this date will be reviewed if all slots have not been filled.

Applicants may be interviewed. Successful applicants will be notified by March 1, 2024.

Apply on-line at: https://ut.taleo.net/careersection/ut_knoxville/jobsearch.ftl?lang=en

APPLICATION REQUIREMENTS:
• Complete Online Application
• Attach Resume to Online Application
• Attach Transcript to Online Application
• Attach Completed Addendum to Online Application (https://extension.tennessee.edu/eesd/Pages/SummerInterns.aspx)

Inquiries may be made to:
Dr. Jennifer Richards
Jennifer.richards@utk.edu
865-946-1089