

Tennessee Extension Internship Program: ANR/CED Jefferson County Extension (X2540)
10-week Summer Internship

DATE May 21, 2025 – July 30, 2025

Position Summary

This internship will provide field-training opportunities for undergraduate and/or graduate students interested in agricultural Extension work and activities. The intern will work in the Jefferson County Extension office located in Dandridge, TN. Prior to starting the internship, interns will participate in a day-long orientation to familiarize them with Tennessee Extension Programs in ANR.

Job Description

Interns will gain hands-on work experience while exploring a career in Extension. Interns will study, observe, and participate in a county Extension program under the direction and supervision of experienced Extension Agents. The intern will have the opportunity to develop county-based Agriculture curriculum for adult and youth audiences. Supervision and coordination of daily activities while in the county is the responsibility of the County Extension Agent. As with any position, it is expected that an intern is able to get to and from work each day. Generally, interns ride with Extension agents and specialists during significant work-related travel and therefore do not receive a travel budget allotment.

Responsibilities

- Participate in all aspects of the county agriculture extension program including farm & home visits, field days, and other extension events
- Develop a network of relationships with key stakeholders, organizations, and agribusinesses within the county
- Produce an educational package of resources available for new and beginning farmers
- Assist in production of digital communication outlets for extension programming
- Present an oral report for county stakeholders at the conclusion of the internship
- Support 4-H and FCS programs within the county as needed
- Assume other duties as assigned

Qualifications

- Candidate must be enrolled in a college of agriculture, natural resources, environmental science or closely related major.
- Preference given to those that have completed at least 50 percent of the required course work for the Bachelor's degree with a cumulative GPA of 2.7 (on a 4.0 scale) or higher and has at least one more semester to complete after the summer internship has ended. Preference will be given to students presently enrolled in the University of Tennessee, Tennessee State University, any other university or college in Tennessee, or to a student resident of Tennessee enrolled elsewhere. Preference will also be given to those with Extension experience (i.e. former 4-H member, etc.). However, all eligible applicants will be considered.

- Must reside in, or live within a reasonable commuting distance of the assigned location. Housing not provided.
- Must have own transportation to and from work.
- Must present a written and oral report of the project accomplishments and training experience at the end of the internship.

For best consideration, applications for the internship should be submitted by April 4, 2025. Applications received after this date will be reviewed if all slots have not been filled.

Work Location

Jefferson County Extension office located in Dandridge, TN

Compensation and Benefits

- \$7,600 (gross) for the 10-week internship is provided for each intern.

Application Instructions

For best consideration, applications should be submitted by March 28, 2025. Applications received after this date will be reviewed until positions are filled. Successful applicants will be notified no later than May 1, 2025.

APPLICATION REQUIREMENTS:

- [Complete Online Application](#)
- Attach Resume and Transcript to [Online Application](#)
- Complete [Application Addendum](#) (separate from the online application).

Inquiries may be made to:

Ryan Brown
Agriculture & Natural Resources Agent – Jefferson County
ryan.brown@utk.edu 865-397-2969

About The College/Department/Division

UT Extension provides a gateway to the University of Tennessee as the outreach unit of the Institute of Agriculture. It is a statewide educational organization, funded by federal, state and local governments, that brings research-based information about agriculture, family and consumer sciences, and resource development to the people of Tennessee where they live and work.

Additional Information on all postings provided by UTK

About Us

With over 225 years dedicated to education and research, and as one of the 100 largest employers in Tennessee, there is endless potential to discover at the University of Tennessee, Knoxville. This advanced academic center comprises 17 degree-granting colleges and schools, 900+ programs of study, 547 graduate programs, and is home to over 7,500 employees statewide who support the continued growth of the state's flagship land-grant university. The University of Tennessee Institute of Agriculture, Anthropological Research Facility, Space Institute, and the UT Institute of Public Service are acclaimed entities of the UT system and with nearby affiliate, Oak Ridge National Laboratory, Rocky Top is a university on the rise. UT Knoxville considers its employees its number one asset and with values that focus on work-life balance, compensation, and innovative leadership, all Vols are supported to advance professionally. Employees have access to career development and coaching, continued education, and an extensive list of development and training possibilities. The Volunteer employee experience implements structures and practices that attract and retain a diverse community and that support a culture where everyone matters and belongs. Apply today and join the Vol Family for life!

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